



## CUSTOM ORDER: LOCKING TAGS

Key Surgical Locking Tags are designed to help identify instruments, trays and carts. Locking Tags are easy to attach and remove, and can be customized for your own specific identification needs.

For current customization pricing, please contact your Key Surgical Sales Representative. Before submitting a customization request, please visit our website ([www.keysurgical.com](http://www.keysurgical.com)) to view our standard, stocked tags to see if they might be a fit.

Minimum order quantities differ based on color. For standard colors (black, blue, green, red, white, yellow) the minimum order quantity is 12,000 tags (120 packages of 100 or 12 packages of 1,000). For specialty colors (brown, gray, gold, orange, pink, and purple) the minimum order quantity is 50,000 tags (500 packages of 100 or 50 packages of 1,000). Customers placing orders agree to receive final quantities that are + 10% of their original orders.

Custom tags are subject to a one-time plate charge and set-up fee (not charged on subsequent orders). Note: If an order is placed for a tag that we currently stock, but in a different color, custom pricing will still apply; however, no plate charge or set-up fee will be incurred. Customers agree to receive and pay for potential overage of + 10% of their final order.

To begin the order process, please fill out this custom order form and return it to Key Surgical by fax at 952.914.9866 or email at [order@keysurgical.com](mailto:order@keysurgical.com). Include a valid email address or fax number so we can send a proof for your approval. The proof will be sent approximately 1 week after this form is received.

If you have any questions, please contact us at 800.541.7995 or [info@keysurgical.com](mailto:info@keysurgical.com).

<b>Date:</b>	<b>Contact Name (proof to be sent to):</b>	<b>Email:</b>	
<b>Customer ID:</b>	<b>Customer Name:</b>	<b>Fax:</b>	<b>Phone:</b>

***For Key Surgical Use Only***

**Custom Request #:**

# CUSTOM ORDER FORM: LOCKING TAGS

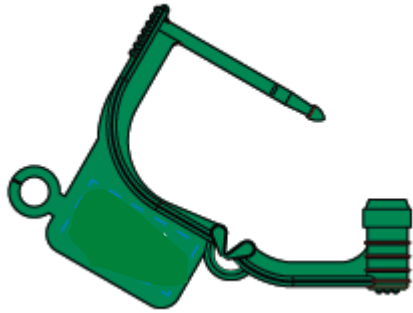


Date:	Customer ID:
-------	--------------

To begin your custom order of Locking Tags, please write what information is to be included on the tags in the box below.

**Front of Tag:**

Actual Size



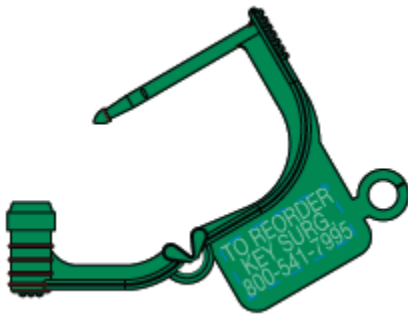
11/32"

25/32"

**Note:** The print space is limited to 3 lines with no more than 12 letters or 7 numbers per line (if more are listed, digits and letters will be considerably smaller).

Tag Color: \_\_\_\_\_ Font Color:  Black  White

**Back of Tag: (If not specified, default is Key Surgical information)**



Fax or email this form to **952.914.9866** or [order@keysurgical.com](mailto:order@keysurgical.com)

*For Key Surgical Use Only*

Item #:	Custom Request #:	DCR / DEVIATION #:	Key PO #:	[ ] Proof Approval Received
				Date: